

# The Jennifer C. LePera Memorial Foundation

## Meeting Minutes

Date: November 29, 2016

Attendees: Joy LePera  
Susan LePera  
William LePera

Meeting called to order at 6:50 PM

### Items:

- Tax-exempt status: The treasurer contacted the IRS for a status on the Foundation's 1023 application, and was told the Foundation needed to submit a certified copy of the Articles of Incorporation, or a signed statement indicating the Articles were appropriately filed. A request was made to the New York Department of State for a certified copy of the Foundation's Articles of Incorporation, and the requested statement was faxed to the IRS on November 21.
- Discussion on December fundraising. A suggestion was made to contact Barnes and Noble Booksellers to do a gift wrap fundraiser.
- Avon fundraiser ended November 19.
- Financial Update
  - November income report
    - \$150 in direct donations
    - \$36 from Avon Fundraiser
    - \$0.20 interest earned in deposit accounts
  - November distributions, as authorized at the Board Meeting of 11/04/2016:
    - \$500 transferred from the Main Foundation account to the scholarship account
    - For the Maria Fareri Children's Hospital Family Resource Center:
      - Newborn Clothing: \$ 42.65
      - Children's activity books, crayons: \$ 54.50
      - Exxon/Mobil Gas Cards: \$100.00
      - MFCH Gift Cards: \$100.00
      - TOTAL \$297.15
    - For the Greater Hudson Valley Ronald McDonald House
      - House supplies from Wish List: \$119.15
      - Check Donation, 5-Day Stay \$ 75.00
      - TOTAL \$194.15

The donation letters for these distributions have been received and filed.

- To date, the foundation accounts are at \$1401.60:
  - Online transactions account: \$ 26.34
  - Main Foundation account: \$ 375.20
  - Scholarship account: \$1000.06

Meeting adjourned at 7:10 PM.

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Joy A. LePera, Secretary