

The Jennifer C. LePera Memorial Foundation

Meeting Minutes

Date: August 1, 2017

Attendees: Joy LePera
Susan LePera
William LePera

Meeting called to order, 6:30 PM

Items:

- Discussed June distributions. The Board voted unanimously to authorize the following:
 - \$100.00: Gas Cards (4 x \$25)
 - \$100.00: ShopRite Gift Cards (5 x \$20)
 - \$100.00: Infant/Preemie Clothing
 - \$100.00: Toiletries Bags
 - \$150.00: 10-Day stay at Greater Hudson Valley Ronald McDonald House
- The Board voted unanimously to award \$500.00 towards medical expenses for Joseph Hyatt, who was critically injured in an automobile accident in November 2016.
- Fundraising ideas discussed included Garage Sale, H.V. Renegades Game, and sale of Jennie Foundation logo merchandise. The Board received written confirmation from the New York State Tax Department that the Foundation could hold up to two such sales per year, taking orders over the internet for a period of not more than two weeks for each event, without collecting sales tax. We will revisit this idea when a suitable promotional offer is available from the vendor.
- The Board also considered sending a fundraising appeal letter to our donors, possibly in time for the Christmas holiday.
- The Board voted unanimously to open a fourth checking account, dedicated to the Meal Sponsorship program.

Meeting adjourned, 6:44 PM

Joy A. LePera, Secretary